

**AUDIT, RESEARCH, PUBLICATIONS AND
FORMAL PRESENTATIONS**

Audit, Research, Publications and Formal Presentations

Involvement in audit is a crucial part of the learning process and must be undertaken on a regular basis. Design and follow through ONE audit project will be expected during the six years training while second data collection is optional. The audit may be something you have planned and undertaken on your own but may also include departmental audits in which you have participated. To be acceptable, the audit must be complete and have been presented at a departmental meeting or discussed in detail with the audit supervisor.

The recommendations from the audit must be also clearly recorded. You need to retain copies of all presentations and audit projects, together with their recommendations for filing in this section. If you undertake any periods of research, details should also be kept in this section. Case reports and peer review papers should also be stored here. You will also find a form for summarising details of publications in peer-reviewed journals.

AUDIT

What is the title of your audit project? Why did you choose it?
(It would help if you could state your list size)

What standard(s) have you set? Why did you choose these standards?

What preparation and planning did you undertake for your audit project?

**First data collection:
How does this compare with your standard(s)?**

Date: _____

What changes are you implementing?

**Second data collection (optional):
Compare with data collection (1) and standard**

Date: _____

What conclusions have you drawn from this completed audit cycle?

Authorisation of signatures (to be completed by the clinical trainers)

| Name of clinical trainer (please print) | Signature of clinical trainer |
|---|-------------------------------|
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COMPLETION OF "AUDIT"

I confirm that all components of the this section have been successfully completed:

| Date | Name of educational supervisor | Signature of educational supervisor |
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